

W.3.D.2.

AGENDA COVER MEMO

AGENDA DATE: August 29, 2007
TO: Board of County Commissioners
DEPARTMENT: Health & Human Services
PRESENTED BY: Rob Rockstroh



AGENDA TITLE: ORDER / _____ IN THE MATTER OF AMENDING RESOLUTION & ORDER 07-7-25-11 TO CLARIFY CREATION AND FUNDING FOR A NEW 0.5 FTE TEMPORARY ASSISTANT VETERAN SERVICES COORDINATOR POSITION (FUND 285).

I. MOTION

Order / _____ In The Matter Of Amending Resolution & Order 07-7-5-11 To Clarify Creation And Funding For A New 0.5 FTE Temporary Assistant Veteran Services Coordinator Position (Fund 285).

II. AGENDA ITEM SUMMARY

An error in Resolution & Order 07-7-25-11 left off the word Assistant in the title of the position being created. The order should have created at 0.5 FTE Temporary Assistant Veteran Services Coordinator, not a 0.5 FTE Temporary County Veteran Services Coordinator.

III. BACKGROUND/IMPLICATIONS OF ACTION

A. Board Action and Other History

Board order 07-7-25-11 delegated authority to apply for and accept a Veteran Services grant for enhancement and expansion of County veteran services. Part of the expansion was the creation of a 0.5 FTE Assistant Veteran Services Coordinator. The agenda cover memo correctly described the position, funding and associated duties. However, the actual order contained an incorrect position title, Temporary County Veteran Services Coordinator. The title of the position should have been a Temporary Assistant Veteran Services Coordinator.

B. Policy Issues

Policy issues regarding the creation of the position were addressed as part of the original order.

C. Board Goals

As indicated in the original order, this position supports Lane County's goal to "ensure the safety and well-being of the people who live, work, and visit our communities".

D. Financial and/or Resource Considerations

There are no financial and/or resource considerations that were not addressed in the original order.

E. Analysis

Approving the amendment to the original resolution & order will correct an inadvertent error, and allow Health & Human Services to request Human Resources to create the position as originally intended.

F. Alternatives/Options

1. Approve the amendment.
2. Do not approve the amendment.

G. Recommendation

To approve Option #1, above.

IV. IMPLEMENTATION

Upon approval of the amendment, Health and Human Services will request Human Resources create the 0.5 FTE Temporary Assistant Veteran Services Coordinator position.

V. ATTACHMENTS

Board Order

THE BOARD OF COUNTY COMMISSIONERS, LANE COUNTY, OREGON

ORDER:) **IN THE MATTER OF AMENDING RESOLUTION & ORDER**
) **07-7-25-11 TO CLARIFY CREATION AND FUNDING FOR A**
) **NEW 0.5 FTE TEMPORARY ASSISTANT VETERAN SERVICES**
) **COORDINATOR POSITION (FUND 285).**

WHEREAS, the Board adopted Resolution & Order 07-7-25-11 which allowed for the submission and acceptance of a grant for the expansion and enhancement of veteran's services, the appropriation of funds and the creation of a 0.5 FTE temporary position; and

WHEREAS, there was a typo in the Resolution & Order in which the position being created was erroneously titled a Temporary County Veteran Services Coordinator not a Temporary Assistant Veteran Services Coordinator;

NOW THEREFORE IT IS HEREBY RESOLVED AND ORDERED that Resolution & Order 07-7-25-11 is amended by removing and replacing all references to a 0.5 FTE Temporary Veteran Services Coordinator position with a 0.5 Temporary Assistant Veteran Services Coordinator position so that position is created in the Department of Health & Human Services and funding is provided in fund 285 as described.

DATED this _____ day of August, 2007.

Faye Stewart, Chair
Lane County Board Of Commissioners

APPROVED AS TO FORM
Date 8/28/07 Lane County
Shaid Law
OFFICE OF LEGAL COUNSEL